

# ROCKVILLE SISTER CITY CORPORATION

## Policy and Procedure Governing the Conduct of Members of the Rockville Sister City Corporation

**Preamble:** The Rockville Sister City Corporation, a nonprofit service organization, aspires to the highest levels of mutual cooperation and understanding between the City of Rockville and Rockville Sister City Corporation with its Sister Cities as well as communities and peoples of different ethnic, cultural and socioeconomic backgrounds. As such, Members of the Rockville Sister City Corporation may also share these aspirations. The Rockville Sister City Corporation thanks all of its Members for joining us in the joyous task of making the world a better place by embracing our shared values, while implementing the goals of Rockville's Sister City Program.

### Definitions:

**RSCC:** The Rockville Sister City Corporation and/or RSCC Members and Directors and/or RSCC events, programs, exchanges, activities, assets, reputation, projects, and/or relationships of the RSCC.

**Conduct:** The manner in which an RSCC Member behaves, especially as that behavior relates to RSCC.

**Action:** The fact or process of an RSCC Member doing something, which has the potential to affect the RSCC.

**Damaging:** An RSCC Member having a harmful effect on RSCC.

**Injurious:** An RSCC Member causing or likely to cause Damage or harm to RSCC.

**Detrimental:** An RSCC Member tending to cause an undesirable or Injurious effect on the RSCC.

1. Robert's Rules of Order state that every organization has the ultimate right to make and enforce its own rules and to require that its members refrain from conduct injurious to the organization or its purposes. (Robert Rules, 11<sup>th</sup> Edition, page 643). No one should be allowed to remain a member if the member's retention will be damaging, injurious or detrimental to the organization.

2. Upon acceptance as a member, the member agrees to fully comply with the Articles of Incorporation, the By-Laws, the Policies and Procedures, decisions of the Board of Directors, the Rulings of the President of the Rockville Sister City Corporation (RSCC), and Robert's Rules of Order as applicable.

3. A member shall not engage in any conduct or take any action that is damaging, injurious, or detrimental to the RSCC, the Board, a member, Officer, and/or Director.

4. A member shall not engage in any conduct or take any action that is damaging, injurious, or detrimental to any events, programs, exchanges, activities, projects and/or relationships of the RSCC.

5. A member shall not engage in any conduct or take any action that is damaging, injurious, or detrimental to the Organization and Purpose of the RSCC as set forth in Article I, Section 1, By-Laws.

6. A member shall not engage in any conduct or take any action that is damaging, injurious, or detrimental to the Membership Purposes of the RSCC as set forth in Article II, Section 1, By-Laws.

7. A member shall not engage in any conduct or take any action that is damaging, injurious, or detrimental to the RSCC in recruiting members, retaining members or losing members.

8. A member shall not engage in any conduct or take any action that is damaging, injurious, or detrimental to the RSCC generating income to support its charitable activities, events, programs, exchanges and projects.

9. An Officer, Director or member may file a complaint with the Board stating that a member has violated this Policy. A copy of the complaint should be sent to the offending member.

10. The Board at a Board meeting may impose the penalty of expulsion, suspension or censure on a member.

11. An expulsion requires a two-thirds majority vote of the Board at a Board meeting. A suspension and/or censure require a majority vote of the Board at a Board meeting.

Approved and adopted by Board of Directors, RSCC, June 11, 2019